

## **I. DENOMINATION OF THE EVENT**

**Venue:** Darmstadt-Kranichstein

**Date:** 19/08/2016 - 21/08/2016 **NF:** Germany

**Indoor:** ☐

**Outdoor:** ☒

### **EVENT CATEGORIES:**

CSIO5*	<input type="checkbox"/>	CSI5*-W	<input type="checkbox"/>	CSI5*	<input type="checkbox"/>	CSIU25-A	<input type="checkbox"/>	CSIU25-B	<input type="checkbox"/>
CSIO4*	<input type="checkbox"/>	CSI4*-W	<input type="checkbox"/>	CSI4*	<input type="checkbox"/>	CSIY-A	<input type="checkbox"/>	CSIY-B	<input type="checkbox"/>
CSIO3*	<input type="checkbox"/>	CSI3*-W	<input type="checkbox"/>	CSI3*	<input type="checkbox"/>	CSIJ-A	<input type="checkbox"/>	CSIJ-B	<input type="checkbox"/>
CSIO2*	<input type="checkbox"/>	CSI2*-W	<input type="checkbox"/>	CSI2*	<input type="checkbox"/>	CSIch-A	<input type="checkbox"/>	CSIch-B	<input type="checkbox"/>
CSIO1*	<input type="checkbox"/>	CSI1*-W	<input type="checkbox"/>	CSI1*	<input type="checkbox"/>	CSIV-A	<input type="checkbox"/>	CSIV-B	<input checked="" type="checkbox"/>
CSIOY	<input type="checkbox"/>			CSIL1*	<input type="checkbox"/>	CSIAm-A	<input type="checkbox"/>	CSIAm-B	<input type="checkbox"/>
CSIOJ	<input type="checkbox"/>			CSIYH2*	<input type="checkbox"/>	CSIP	<input type="checkbox"/>		
CSIOPI	<input type="checkbox"/>			CSIYH1*	<input type="checkbox"/>				
CSIOCh	<input type="checkbox"/>								

Championship ☐

Games ☐

## **II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29<sup>th</sup> April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2016
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1<sup>st</sup> January 2016
- **The Jumping Rules and its Annexes, 25<sup>th</sup> edition, updates effective 1<sup>st</sup> January 2016**
- **CSI Invitations System according to Annex V of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1<sup>st</sup> January 2016**
- **CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1<sup>st</sup> January 2016**
- **CSI/CSIO Prize Money requirements**  
<http://www.fei.org/system/files/2016%20PM%20Requirements.pdf>
- **Longines Rankings – Groups Categories**  
<http://www.fei.org/system/files/2016%20Final%20Longines%20Ranking%20Groups.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2015, updates effective 1<sup>st</sup> January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE  
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 27.06.2016. Updated on 29.06.2016.

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org)

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Reitverein Kranichsteiner Hof e.V. together with  
Verein zur Förderung des Pferdesports e.V.  
Address: Kranichsteiner Str. 252, D-64289 Darmstadt  
Telephone: +49(0)151/10392862  
Fax: +49(0)6151/97179419  
Email: troiano@kranichsteinerhof.de  
Website: www.kranichsteinerhof.de

#### Contact Details Show Ground:

Address: Kranichsteiner Str. 252, D-64289 Darmstadt  
Telephone: +49(0)151/10392862  
GPS Coordinates: Latitude: 49.89963 (N), Longitude: 8.69318 (E)

#### ACCESSIBILITY DETAILS:

Arrival by road: A5 / exit Darmstadt/Weiterstadt "Nord" (North)  
Arrival by train: station Darmstadt  
Arrival by plane: airport Frankfurt am Main (approx. 25 minutes)

### **2. ORGANISING COMMITTEE**

Honorary President: Markus Winkler  
President: Erwin Mayer, Nico Troiano  
Show Secretary: NT-equiVents, Nico Troiano  
www.nt-equiVents.com

### **3. EVENT DIRECTOR**

Name: Nico Troiano, Erwin Mayer  
Address: Kranichsteiner Str. 252, D-64289 Darmstadt  
Telephone: +49(0)151/10392862  
Fax: +49(0)6151/97179419  
Email: troiano@kranichsteinerhof.de

### **4. TECHNICAL DIRECTOR AJA**

Name: Xavier Delalante (FRA)

## V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
<b>1</b>	<b>Ground Jury</b>	Ground Jury President	10053619	Joachim Daum	GER	3	Email: LBJBJ@aol.com Mobile: +49(0) 160 956 33044
		Ground Jury Member	10052358	Stephanie Müller	GER	3	Email: mueller.nbh@freenet.de Mobile: +49(0) 172 753 0886
<b>2</b>	<b>Foreign Judge</b>	Foreign Judge	10049083	Leonardus Joosten	BEL	3	Email: leo.joosten@proximus.be
<b>3</b>	<b>Foreign Technical Delegate</b>	Foreign Technical Delegate		./.			
<b>4</b>	<b>Course Designer</b>	Course Designer	10050807	Johann Sailer	GER	3	Email: johann-sailer@t-online.de Mobile: +49(0) 170 407 6784
		Assistant Course Designer	10132649	Stefan Schaefer	GER	2	Mobile: +49(0) 172 / 674 5948
<b>5</b>	<b>Appeal Committee</b>	Appeal Committee		./.			
<b>6</b>	<b>Chief Steward</b>	Chief Steward	10049249	Rudolf Lodewick	GER	2	Email: rudilodewick@t-online.de Mobile: +49.170-6325542
<b>7</b>	<b>Assistants Stewards</b>	Assistant Steward	10114214	Beate Harms	GER	1	Email: Beate_Harms@web.de Mobil: +49(0) 172-5625459
		Assistant Steward	10050793	Ulrich Eickershoff	GER	2	Email: Ulrich.Eickershoff@gmx.de Mobil: +49(0) 177 8732224
		Assistant Steward	10093355	Gabriele Sittner	GER	1	Email: gabi@hhfo.de Mobile: +49(0) 170 772 4849
		Assistant Steward	10076672	Michael Krieger	GER	1	Email: m.krieger@albfuehren.de Mobile: +49(0) 171 / 1835168
<b>8</b>	<b>FEI Veterinary Delegate</b>	FEI Veterinary Delegate	10051886	Dr. Kai Kreling	GER		Mail: k.kreling@docvet.com Mobile: +49(0) 163 / 594 2482
<b>9</b>	<b>Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)</b>	Veterinary Service Manager/ FEI Permitted Treating Veterinarian	10117482	Florian Diefenbach	GER		Mobile: +49(0)171 / 9362128
<b>10</b>	<b>Medical Doctor</b>	Medical Doctor		ASB Arbeiter-Samariter-Bund	GER		Email: rd-leitung@asb-darmstadt.de Mobile: +49(0) 176 2232 4839
<b>11</b>	<b>Farrier</b>	Farrier		Horst Wolf	GER		Mobile: +49(0) 171 742 5614
<b>12</b>	<b>NF Delegate</b>	NF Delegate		Joachim Daum	GER		

## **VI. TECHNICAL CONDITIONS**

### **1. TIMETABLE**

	Day	Date	Time
• Opening of stables	Thursday	18/08/2016	09:00 h
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	18/08/2016	14:00 – 17:00 h
• Horse Re-Inspection	Friday	19/08/2016	08:00 h
• <b>Declaration of Starters close:</b>			
For all competitions the previous evening			18:00 h
• Competition No. 1, Small Tour	Friday	19/08/2016	09.00 h
• Competition No. 2, Large Tour	Friday	19/08/2016	12.00 h
• Competition No. 3, Small Tour, 2 Phases	Friday	19/08/2016	15.00 h
• Competition No. 4, Large Tour, 2 Phases	Friday	19/08/2016	17.00 h
• Competition No. 5, Small Tour, Joker	Saturday	20/08/2016	09.00 h
• Competition No. 6, Large Tour, Joker	Saturday	20/08/2016	11.00 h
• Competition No. 7, Small Tour, Challenge Cup	Saturday	20/08/2016	13.00 h
• Competition No. 8, Large Tour, Ambassador Cup	Saturday	20/08/2016	16.00 h
• Competition No. 9, Small Tour, Jump Off	Sunday	21/08/2016	09.00 h
• Competition No. 10, Large Tour, Jump Off GP	Sunday	21/08/2016	10.30 h
• Competition No. 11, Small Tour, Friendship Cup	Sunday	21/08/2016	12.00 h
• Competition No. 12, Small Tour, European Cup	Sunday	21/08/2016	15.00 h

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### **2. COMPETITION ARENA(S)**

Dimensions: 100 x 70 m  
Type of Footing: HEUS sand

### **3. PRACTICE ARENA(S)**

Dimensions: 20 x 60 m  
Type of Footing: HEUS sand

### **4. STABLES**

Size of boxes 3 m x 3 m+20% 3m x 4m

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 18/08/2016 to 21/08/2016. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

### **5. SAFETY CUPS**

Name of Manufacturer: RIEL GmbH & Co. KG, Hagenfeldstr. 11-13, 75038 Oberdingen

### **6. TIMING DEVICE**

Name of Manufacturer: Timer: Alge / Photocells: Alge / Wireless: Alge  
Model: Timer: Timy2 PXE / Photocells: PR1AW / Wireless: WTN  
FEI Report number: Timer: 22020048A+2014002A / Photocells: 2014002 B /  
Wireless: 2014002 C

## **7. SCORING/TIMING PROVIDER**

Name of the company: NT-equiVents  
Name contact person: Nico Troiano  
Contact email: nico.troiano@nt-equiVents.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

## **8. DRAW**

List of Draws:

Starting order by draw acc. to Art. 252 provided it is not stated otherwise in the competitions.

Time, date and location:

The draw will take place in the show office approx. 15 minutes after closing time of declaration of the respective competition.

## **9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony is invited to the prize giving ceremony for the Grand Prix:  
Yes ☒ No ☐

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

## **10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## **11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes ☐ No ☒

## **12. BETTING**

Betting will be authorised by the Organiser: Yes ☐ No ☒

## **VII. INVITATIONS**

### **1. GENERAL**

#### **1.1. CSIVB:**

NF's invited:	all NFs affiliated to the FEI
Total number of athletes:	100
Number of home athletes:	60
Number of foreign athletes:	40
Number of horses per athlete:	3
Female Athletes	age 1971 and older
Male Athletes	age 1967 and older

#### **Admitted are**

- all members of the AJA
  - Athletes who will become an AJA member before the event starts
  - Athletes on personal invitation of the organizer, however, these Athletes must not necessarily be a member of AJA.
  - Athletes who, in the current year, have not taken part in any competition in which the height of obstacles indicated in the schedule for the initial round exceeds 1.35 m. Only AJA members who have been registered for the cup, may take part in the qualifying and final competitions of the Challenge Cup.
- Only AJA members will receive points for the qualifying competitions of the Europe Cups and Challenge Cup who are registered for this cup and who have paid the AJA member fee for the current year.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

### **2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete:	1
Partner:	1
Groom:	1
Horse Owner:	two (2) accreditations per horse acc. to FEI-Passport



## **VIII. ENTRIES**

### **IMPORTANT**

- You must use the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- You will find additional documentation on:  
<http://www.fei.org/fei/your-role/nfs/entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

German Athletes have to enter through the German Entry System NeOn!  
Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### **1. ENTRY DATES**

Entries have to be in accordance with Art. 251 of the FEI Jumping Rules, 25<sup>th</sup> edition, effective 1 January 2016.

#### **Deadlines for Entries:**

Definite Entries: **25/07/2016**

Last date for substitutions: **18/08/2016**

**IMPORTANT:** Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

#### **Entry fee (incl. stabling fee)**

Entry fee per horse: € 300,00 (incl. VAT)

For the maximum entry fee please refer to the CSI/CSIO requirements on Annex VI of the FEI Jumping Rules: CSI requirements for Europe, North America/CSIO Requirements Worldwide.

Entry fee, fee for power supply (if ordered) of German Athletes will be subject to direct debit through the German online system NeOn.

Foreign Athletes are asked to transfer entry fee and fee for power supply (if ordered) by closing date of entries to the following account:

Account holder: Kranichsteiner Hof e.V.

Bank: Commerzbank Darmstadt

IBAN: DE63 5084 0005 0552 9052 00

BIC: COBADEFFXXX

EADCMP fee, manure disposal, costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

#### **Contact details:**

Name: Nico Troiano ([www.nt-equiVents.com](http://www.nt-equiVents.com))

Telephone: +49(0) 151 103 92 862

Fax: +49(0) 6151 971794 - 19

Email: [nico.troiano@equiVents.com](mailto:nico.troiano@equiVents.com)

**2. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged: € 300,00 per horse**

**3. ADDITIONAL FEES/CHARGES BY THE ORGANISER**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee:                      Included in entry fee ☐                      Not included in entry fee ☒  
EADCMP Fee                                      CHF 18,00 per horse

Additional box:	€ 150,00 per box
Tack box:	€ 130,00 per box
Electricity (upon request):	€ 60,00 per charge
Manure disposal:	€ 40,00 per box
Hay:	€ 8,00 per bale
Straw (1st bedding free):	€ 6,00 per bale
Shavings:	€ 15,00 per bale

**All aforementioned amounts are including VAT (VAT not indicated separately).**

VAT number of the organiser: DE289255876

# FEI APPROVED SCHEDULE JUMPING 2016



## Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games (all regions except Latin America)</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games in Latin America</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JR's Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JR's Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
<b>CSIYH</b>	per Art. 255.3	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

## **IX. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotels:

RAMADA Hotel Darmstadt \*\*\* Superior

Eschollbrücker Str. 16

64295 Darmstadt

Telephone: +49 - 6151 - 3850

[www.h-hotels.com/hotels/ramada-hotel-darmstadt/willkommen.html](http://www.h-hotels.com/hotels/ramada-hotel-darmstadt/willkommen.html)

Code for Special Rates „AJA-International“

Hotel Jagdschloss Kranichstein

Kranichsteiner Strasse 261

64289 Darmstadt

Telephone: +49 - 6151 - 130 67 530

[www.hotel-jagdschloss-kranichstein.de](http://www.hotel-jagdschloss-kranichstein.de)

Welcome Hotel Darmstadt \*\*\*\*

Karolinenplatz 4

64289 Darmstadt

Telephone: +49 - 6151 - 3914-0

Accommodation will be at the Athletes' own expense.

#### **Meals**

Meals will be at the Athletes' own expense.

### **2. GROOMS**

#### **Accommodation.**

A hotel list with hotels in the near surrounding can be requested from the OC.

Accommodation will be at the Athletes' own expense.

#### **Meals.**

Meals will be at the Athletes' own expense.

Organiser provides proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### **3. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by the Athlete.

### **4. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

The OC has to be informed latest by 17/08/2016 (by email to [troiano@kranichsteinerhof.de](mailto:troiano@kranichsteinerhof.de) or by phone under

+49(0) 151 103 92 862 – contact person: Nico Troiano)

### **5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

There will be no shuttle service available.

## **X. COMPETITIONS**

**International Competitions must not start before 08:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

**EVENT CATEGORY: CSI V B**

**PRIZE MONEY:**

**none**

Name of Competition

Competition No 1	Small Tour, Penalties and Time	Prizes in Kind
Competition No 2	Medium Tour, Penalties and Time	Prizes in Kind
Competition No 3	Small Tour, two Phases	Prizes in Kind
Competition No 4	Large Tour, two Phases	Prizes in Kind
Competition No 5	Small Tour with Joker	Prizes in Kind
Competition No 6	Large Tour with Joker	Prizes in Kind
Competition No 7	AJA Challenge Cup, Small Tour	Prizes in Kind
Competition No 8	AJA Ambassador Cup – Team Competition	Prizes in Kind
Competition No 9	Small Tour, with Jump off	Prizes in Kind
Competition No 10	Large Tour, with Jump off	Prizes in Kind
Competition No 11	AJA Friendship Cup – Small Team Competition	Prizes in Kind
Competition No 12	European Cup – Large Tour (Grand Prix)	Prizes in Kind

### **GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award – ./.  
Best foreign athlete - ./.  
Best home athlete – ./.  
Team awards – ./.

### **PRIZE – CLASSIFICATION:**

./.

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the Breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelfth (12<sup>th</sup>) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>).

**CSIV B**

On Friday, 19/08/2016 each horses may be started twice a day, on Saturday and Sunday, each horse may be started only once a day.

**FIRST DAY: Friday**

**DATE: 19/08/2016**

**COMPETITION No 1**

**Time:** 9.00 h

**Jumping Competition acc. to Penalties and Time – international (Small Tour)**

Table: A, Art. 238.2.1. (acc. to penalties and time, without jump off)  
Speed: 350m/m  
Obstacles max. height: 1,10 m  
Number of horses per athlete: 3 not being started in completion No. 2  
Maximum number of starters: if more than 100, the class will be divided \*)  
Prize in kind: min 33 % + 10 Plaques

\* \* \* \* \*

**COMPETITION No 2**

**Time:** 12.00 h

**Jumping Competition acc. to Penalties and Time – international (Medium Tour)**

Table: A, Art. 238.2.1. (acc. to penalties and time, without jump off)  
Speed: 350m/m  
Obstacles max. height: 1,15 m  
Number of horses per athlete: 3 not being started in completion No. 1  
Maximum number of starters: if more than 100, the class will be divided \*)  
Prize in kind: min 33 % + 10 Plaques

\* \* \* \* \*

**COMPETITION No 3**

**Time:** 15.00 h

**Jumping Competition in two Phases – international (Small Tour)**

Table: A, Art. 274.5.3. (both phases acc. to penalties and time)  
Speed: 350m/m  
Obstacles max. height: 1,10 m  
Number of horses per athlete: 3, not being started in competition No. 4  
Maximum number of starters: if more than 100, the class will be divided \*)  
Prize in kind: min 33 % + 10 Plaques

\* \* \* \* \*

**COMPETITION No 4**

**Time:** 17.00 h

**Jumping Competition in two Phases – international (Large Tour)**

Table:	A, Art. 274.5.3. (both phases acc. to penalties and time)
Speed:	350m/m
Obstacles max. height:	1,20 m
Number of horses per athlete:	3, not being started in competition No. 3
Maximum number of starters:	if more than 100, the class will be divided *)
Prize in kind:	min 33 % + 10 Plaques

\* \* \* \* \*

**THIRD DAY: Saturday**

**DATE : 20/08/2016**

**COMPETITION No 5**

**Time:** 9.00 h

**Accumulator Jumping Competition with Joker, no jump off – international  
(Small Tour)**

Table:	A, Art. 269.1,2,3,5 with one joker, directly against the clock. No jump off. The Joker carries double points, if the joker is knocked down, these double points must be deducted from the total points obtained so far by the athlete.
Speed:	350m/m
Obstacles max. height:	1,10 m
Number of horses per athlete:	3
Maximum number of starters:	if more than 100, the class will be divided *)
Prize in kind:	min 33 % + 10 Plaques

\* \* \* \* \*



**COMPETITION No 6**

**Time:** 11.00 h

**Accumulator Jumping Competition with Joker, no jump off – international  
(Large Tour)**

Table:	A, Art. 269.1,2,3,5 with one joker, directly against the clock. No jump off. The Joker carries double points, if the joker is knocked down, these double points must be deducted from the total points obtained so far by the athlete.
Speed:	350m/m
Obstacles max. height:	1,20 m
Number of horses per athlete:	3
Maximum number of starters:	if more than 100, the class will be divided *)
Prize in kind:	min 33 % + 10 Plaques

\* \* \* \* \*

**COMPETITION No 7**

**Time:** 13.00

**Jumping Competition over two different rounds -international Competition for  
the AJA Challenge Cup 2017**

Table:	A, Art. 273.1,2.1,3.3.1,4.3 1 <sup>st</sup> round: Table A against the clock 2 <sup>nd</sup> round: Table A against the clock over a shorter and newly designed course. There will be a break of 30 minutes between the two rounds with a new course inspection. In the 2 <sup>nd</sup> round all athletes are admitted who have completed the 1 <sup>st</sup> round without being eliminated or without having retired. Placement will be acc. to aggregate penalties from both rounds and the time of the 2 <sup>nd</sup> round.
Starting Order – 1 <sup>st</sup> round	By draw
Starting Order – 2 <sup>nd</sup> round	In the reverse order of the intermediate ranking of the initial round
Speed:	350m/m
Obstacles max. height:	1,10 m
Number of horses per athlete:	1
	Only athletes are permitted who are registered for the AJA-Challenge Cup 2017
Maximum number of starters:	100
Prize in kind:	16 athletes will be placed. 1 prize of honour and 16 AJA-plaques, given from AJA and prizes in kind

The 16 best competitors receive points for the AJA Challenge Cup 2017

\* \* \* \* \*

**COMPETITION No 8**

**Time: 16.00**

**Jumping Competition with 2 identical rounds and jump-off  
– international (Large Tour)**

**AJA Team Competition – counts for the AJA Ambassador Cup 2016**

**First scoring competition for the AJA Europa Cup Final 2016**

Teams:	A team consist of 3 – 4 athletes. Maximum 3 teams per Nation. Teams can also be composed of rider from different nations.
Table:	A, Art. 265.2 + 273.1, 3.1, 4.1 and AJA Rules "Ambassador Cup"  Jumping competition with two identical rounds and jump-off – 1 <sup>st</sup> round: Table A against the clock 2 <sup>nd</sup> round: Table A, not against the clock but with time allowed over the same course. There will be a break of 30 minutes between the 2 rounds. The 2 <sup>nd</sup> round is open to the best 6 teams (acc. to penalties and time of the best three team members) of the 1 <sup>st</sup> round. Teams are placed acc. to the aggregate penalties of the three best team members from both rounds and the time from the 1 <sup>st</sup> round. In case of equality of penalties after 2 rounds, there will be a jump off (Table A against the clock) for the 1 <sup>st</sup> place, 1 athlete per team.
Starting order – 1 <sup>st</sup> round:	by draw
Starting order – 2 <sup>nd</sup> round:	the reverse order of the intermediate ranking of the 1 <sup>st</sup> round.
Starting order – jump off:	as 2 <sup>nd</sup> round, however only one athletes per team.
Speed:	350m/m
Obstacles max. height:	1,20 m, no water jump
Number of horses per athlete:	1
Prize in kind:	4 prizes of honour AJA, 6 x 4 prizes in kind, 6 x 4 plaques AJA, 6 teams are placed

\* \* \* \* \*

**Third DAY: Sunday**

**DATE : 21/08/2016**

**COMPETITION No 9**

**Time:** 9.00 h

**Jumping Competition with jump off – international (Small Tour)**

Table: A, Art. 238.2.2. (acc. to penalties and time, with one jump off in case of equality of penalties for the 1<sup>st</sup> place)

Speed: 350m/m

Obstacles max. height: 1,10 m

Number of horses per athlete: 3

Maximum number of starters: if more than 100, the class will be divided \*)

Prize in kind: min 33 % + 10 Plaques  
\* \* \* \* \*

**COMPETITION No 10**

**Time:** 10.30 h

**Jumping Competition with jump off – international (Large Tour)**

Table: A, Art. 238.2.2. (acc. to penalties and time, with one jump off in case of equality of penalties for the 1<sup>st</sup> place)

Speed: 350m/m

Obstacles max. height: 1,20 m

Number of horses per athlete: 3

Maximum number of starters: if more than 100, the class will be divided \*)

Prize in kind: min 33 % + 10 Plaques  
\* \* \* \* \*

**COMPETITION No 11**

**Time:** 12.00 h

**Jumping Competition – international (Small Tour)**

**Team Competition with jump-off**

**The competition counts for the AJA Friendship Cup 2016**

Teams: A team consist of 3 – 4 athletes. Maximum 3 teams per nation. Teams can also be composed of rider from different nations.

Table: A, Art. 265.2 + 238.2.2 and AJA Rules "Friendship Cup"  
This competition is run with an initial round not against the clock and with-jump off against the clock in case of equality of penalties for the first place. All athletes per Team are permitted to take part in the jump-off. For the placing the results (penalties and time) of the three best athletes per team in the jump-off will be taken into consideration. Teams not taking part in the jump-off are separated by penalties and time of their three best athletes in the initial round.

Starting Order – initial round by draw

Starting Order – jump off in the reverse order of the intermediate ranking of the initial round

Speed: 350m/m

Obstacles max. height: 1,10 m, no water jump

Number of horses per athlete: 1

Prize in kind: 4 prizes of honour AJA, 6 x 4 prizes in kind, 6 x 4 plaques AJA, 6 teams are placed

\* \* \* \* \*

**COMPETITION No 12**

**Time:** 15.00 h

**Jumping Competition over two different rounds – international  
Grand Prix**

The competition counts for the AJA European Cup 2016

Table:	A, Art. 273.1, 2.1, 3.3, 4.3 1 <sup>st</sup> round: Table A against the clock 2 <sup>nd</sup> round: Table A against the clock over a shorter and newly designed course. There will be a break of 30 minutes between the two rounds with a new course inspection. In the 2 <sup>nd</sup> round all athletes are admitted who have completed the 1 <sup>st</sup> round without being eliminated or without having retired. Placement will be acc. to aggregate penalties from both rounds and the time of the 2 <sup>nd</sup> round.
Starting Order – 1 <sup>st</sup> round	by draw
Starting Order – 2 <sup>nd</sup> round	in the reverse order of the intermediate ranking of the first round
Speed:	350m/m
Obstacles max. height:	1,20 m
Number of horses per athlete:	1, that must have completed the initial round of at least one Large Tour Competition of this event
Eligible to compete:	Only athletes who are AJA members registered in the Europa Cup 2016 and have paid their membership fee for the current year. All athletes must complete with their Europa Cup horse the initial round of at least one competition for the Large Tour prior to this competition.
Maximum number of starters:	100
Prize in kind:	16 athletes will be placed. 1 prize of honour and 16 AJA-plaques, given from AJA and prizes in kind,
The best 16 athletes who are registered for the Europa Cup 2016 receive Points.	

\* \* \* \* \*

**IMPORTANT**

\*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterwards into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.

**Prize Money Distribution:**

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2, see additional information).

## **XI. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.

Quarantine period: ./.

Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Regulations 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Law Governing Epidemic Diseases (Tierseuchengesetz):  
[www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4. PONIES**

2016 FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

2016 FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.



## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

**Fee for Worldwide Equine and Human Anti-Doping Program:**

(Applicable for all FEI Events Worldwide)

Lower Level Events (CIMs)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event	CHF	18
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Higher Level Events

(All other events not defined as CIM)

Per horse per event	CHF	25
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OCs/NFs have the right to charge the athletes the above mentioned fee.

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details.

## **XII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>.

## **XIII. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

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## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://www.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://www.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **4. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.

- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **7. ADDITIONAL INFORMATIONS FROM THE OC**

### **7.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **7.2 TIME-SCHEDULE**

The given times in the time-schedule under VI.1 are subject to alterations

## 8. PRIZE MONEY DISTRIBUTION

### Standardised prize money distribution

**Chart 1:** Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
		%	%
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	25	10'000.-
2		20	8000.-
3		15	6000.-
4		10	4000.-
5		7	2800.-
6		5.5	2200.-
7		4	1600.-
8		3	1200.-
9		3	1200.-
10		2.5	1000.-
11		2.5	1000.-
12		2.5	1000.-
total	n/a 40'000	100 40'000.-	100 40'000
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete.			
<b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.			

**Chart 2:** Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
		%	%
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	33	13'200
2		20	8000
3		15	6000
4		10	4000
5		6	2400
6		4.5	1800
7		3	1200
8		2.5	1000
9		2	800
10		2	800
11		1	400
12		1	400
total	n/a 40'000	100 40'000	100 40'000
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<b>5 athletes:</b> winner gets the prize for 1 <sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (6%). The prize for 6 <sup>th</sup> (4.5%) is then given to the winner, the prize for 7 <sup>th</sup> (3%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (2.5%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (2%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (1%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (1%) is given to the 2 <sup>nd</sup> placed athlete.			
<b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (33%) and 11 <sup>th</sup> (1%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.			

updated 17 October 2011

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

#### For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

## **XIV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10119558  
**Name\*:** Troiano  
**First Name\*:** Nico  
**E-Mail\*:** nico.troiano@nt-turnierorganisation.de  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSIV B

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:** ☐ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:** ☐ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/jumping/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**